

**SAINT THOMAS MORE UNIVERSITY PARISH**  
**Parish Council**  
**Annual Planning Retreat**  
**May 22, 2010**

**Present:** Rev. Ray Ackerman, Pastor      Stephen Bonner      Carol Hoffman  
Rev. Jim Goins, Incoming Pastor      R. C. Davis      Bill Huntington  
Eric Anderson      Jennifer Grover      Charles Kenney  
Ben Ballard

**Absent:**      Sims Beeler      Lauren Fuerst  
Tara Forth      Sam Snow

**CALL TO ORDER**      Prayer by Fr. Ackerman  
Reading & Discussion (John 20: 19-23)

**EVALUATION 2009-2010**

Business & Planning

Facilities & Facility Planning

*Building Maintenance*

~ Accomplishments

Roof makeover, exterior finish, updated lock system, window sealing

Religious Education classroom renovation

Renewed attention to maintenance details

Grounds sprinkler system

~ To Address

Parking Lot – repave, move & upgrade handicap parking, repaint & reseal

Pew Project

Chair Men Project – select best of the rest for use in the overflow

*Facilities Planning (All To Do)*

Building an Education Center

+ Outside funding is the key

+ Floor Plan and blueprint approved

+ Issues with outside insurance quashed use by outside entities, i.e., OU

+ Realistic cost estimate = \$3.0+ Million

Sanctuary – well in the future

Finance

~ Accomplishments

Financial statements available

Internal controls established

Better relationships with Finance Council

~ To Address

Increase in Families but flat collections

Emphasis on Parish Pay Program

Personnel

~ Accomplishments

Remarkable Restructuring

Functioning Business Manager

Realistic budget with responsibility expectations

Staff meetings

~ To Address

Functioning Choir Program

Resolving Calendar Clashes

# SAINT THOMAS MORE UNIVERSITY PARISH

## Parish Council

### Annual Planning Retreat

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#### Stewardship

~To Address

Increase in Families but flat collections

Emphasis on Parish Pay Program

#### Organized Participation

##### Campus Ministry

~Accomplishments

Stable student base

An activity each night

Support extended to young adults (not necessarily students)

Ukraine Mission

Student involvement in Knights of Columbus

True Lecture Series

Gala growth

~To Address

Vocations, vocations, vocations

Documentation

##### Religious Education

~Accomplishments

Increased activities – building traditions

Professionalism of catechists

Nursery volunteer increases

~To Address

Selectivity of activities

##### RCIA

~Accomplishments

Stable team

Larger percentage of completion

Appropriate curriculum for adults

~To Address

Absentee coordinator

Consistent management

Team empowerment

Contact between high school and RCIA students

##### Liturgy

~Accomplishments

Mass Greeter Project

Music – People are singing

Student Mass – music is very good

~To Address

Upcoming changes in Liturgy – prepare the parish

Functioning Liturgy committee

Minister training – Eucharistic, Lector, Usher, Home Visit, etc.

Minister recruiting

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#### Social Action

~Accomplishments

St. Vincent DePaul services

Walk for Life support

Food Pantry

KAIROS ministry

Prison Ministry

~To Address

Involvement in local justice programs – Drug & Drug Family Court, etc.

#### Stewardship

~Accomplishments

Campus Ministry

Safe Environment Program

Food Handlers' Certificate training

~To Address

Hospitality Committee

Stewardship Fair

#### Parish Life (All Accomplishments)

Active and growing Knights of Columbus Council

Gala

Chili Bingo

Annual Parish Picnic

Art Show

#### Parish Constitution

~Accomplishments

Reform & restructure

Voting cycle back “on track”

Election process

Coordination between Finance and Parish councils

~To Address

Ongoing review and revision process

#### Communication

~Accomplishments

Emergency notifications – Twitter

Secure Pass-codes for computer access

Improved internet security

Improved Web Page access to reports, bulletin, etc

Campus Ministry

~To Address

Parish Emergency Telephone Tree

Ongoing Web Page Design, Update and Maintenance

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**PRIORITIES 2010-2011**

Stewardship

- Foster inclusion & growth of new parishioners
- Promote financial, talent and time contributions to reflect the growth of the parish
- Contribution = Ownership
- Promote *Parish Pay* Program
- Involve young adults and students
- Provide “real time” feedback on finances; including measurement against budget goals
- Achieve financial transparency
- Improve communication
- Seek endowment support for Campus Ministry
- Establish a Catholic Foundation to repay the building fund

Vocations

- Promote religious vocations
- Communicate the need and realities of religious vocations

Organized Participation

- Change to Parish Life we agreed on three priorities for the coming year, with three council members already agreeing to work in these areas. For those who were not there, you might want to think about which of these areas you most want to work in:

**2010-2011 LEADERSHIP TEAM**

Pastor	Rev. Jim Goins
Chair	Charles Kenney
Vice-Chair	R.C. Davis
Secretary	Carol Hoffman

Special thanks to Sims Beeler who served faithfully as Parish Council Recorder during 2009-2010.

**PARISH COUNCIL MEETING CALENDAR {Second Thursday of the Month}**

2010

June 10  
July 8  
August 12  
September 9  
October 14  
November 11  
December 9

2011

January 13  
February 10  
March 10  
April 14  
May 12  
May 21 – Parish Planning Retreat